



STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION
REGION 3
333 EAST WASHINGTON STREET
SYRACUSE, NY 13202
www.dot.ny.gov

CARL F. FORD, P.E.
REGIONAL DIRECTOR

JOAN MCDONALD
COMMISSIONER

January 2, 2013

John F. Klucsik, Esq.
Gilberti Stinziano Heintz & Smith, P.C.
555 East Genesee Street
Syracuse, NY 13202

Dear Mr. Klucsik:

RE: SEQR – Lead Agency Designation
Central New York Raceway Park
Town of Hastings, Oswego County

We have received the material regarding the above-referenced proposal on behalf of the Town Board. The Region has no objections to the Town Board of the Town of Hastings assuming lead agency status for SEQR purposes.

As noted in the SEQR Full Environmental Assessment Form, the applicant will be required to obtain a NYS DOT Highway Work Permit for the construction of the proposed US11 entrances and for any other work that occurs in the State right-of-way. To assist the Region in the review for the Highway Work Permit and determination of possible highway mitigation, the following information is required:

- Traffic impact study. The applicant is requested to contact the Region to determine the limits and parameters of the study.
- Site drainage study.
- Site lighting plan.
- Construction plan set. A checklist for the plan set is enclosed with this correspondence.

Also noted in the Full Environmental Assessment Form, the applicant will, through the Department, petition the Federal Highway Administration for access to/from the Interstate Highway System, more specifically from the south-bound I-81 Hastings Rest Area. The request is required to be formatted in a report as outlined in the Department's *Project Development Manual, Appendix 8 – Interstate & Other Freeway Access Control & Modifications*. We wish to note that the development of the Break-in-Access report, revisions and approval may exceed the time frame of the project's EIS development.

John F. Klucsik, Esq.
January 2, 2013
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We wish to provide the following comments based on the material received:

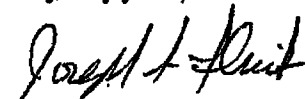
- From the site plan, the spectator parking areas equate to around 1,000 spaces. Please locate the additional proposed 1,500 paved spaces.
- Please locate the 2,000 spaces non-paved vehicle parking lot.
- Schematically, the site drive indicates dual exiting lanes at US11. Regional standards preclude the use of this feature except when combined with a traffic signal.
- Inclusion of public transit, including CENTRO services, for the site should be explored.
- Respectfully, the Town may wish to require a Traffic Management Plan to address the different venues/events that are proposed.
- Respectfully, from a site plan/traffic circulation perspective, the majority of spectator parking is centered on the southern drive. If the parking is centered between the entrances, internal circulation may improve.
- Respectfully, at the scale provided, the site plan does not indicate pedestrian facilities.

Finally, the Region requests the ability to review the scope of the draft Environmental Impact Statement to ensure that the EIS will sufficiently address those matters that impact transportation.

We look forward to closely working with the Town on this project.

If you have any questions, please contact Mark Grainer of my staff at 315-428-4612.

Very truly yours,



JOSEPH A. FLINT, P.E.

Acting Director, Planning & Program Management Group



NYSDOT Highway Work Permit Checklist for Minor Developments

(For development generating 100 peak hour trips or less)

DEVELOPMENT INFORMATION

Click in boxes to fill out information. TAB from one box to other.

**Project/Development Name:
Parcel Street Address:**

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**Tax Parcel Number:
Parcel Coordinates:
Current Deed Reference:
Municipality
(Village/City, Town County):**

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**Consultant Firm/Contact:
Address:**

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**Phone:
Email:**

**Owner Contact Name:
Address:**

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**Phone:
Email:**

REQUIRED DOCUMENTATION

Type an "X" in each box that applies.

State Environmental Quality Review (SEQR) documentation with Lead Agency

determination - Required prior to final permit submission. [SEQR link](#)

Included Action Type: Type II Type I

Future submission Unlisted

State Pollutant Discharge Elimination System (SPDES) documentation for site right-of-way

disturbances of 1 acre or more - Required prior to final permit submission. The required documentation is the Storm Water Pollution Prevention Plan (SWPPP), Notice of Intent and the NYS Department of Environmental Conservation (DEC) acknowledgement letter. [SPDES link](#)

Included Future Submission Not applicable (less than 1 acre of total disturbance)

Checklist Directions: Type an "X" in each box that applies. Click on the reference #s for more information and refer to notes on last page. Use the comments section on last page to note details on any item in the checklist.

GENERAL PLAN

		Provided Yes or N/A	Notes or references
1	North directional arrow	<input type="checkbox"/> <input type="checkbox"/>	
2	Location map indicating state routes	<input type="checkbox"/> <input type="checkbox"/>	
3	Scale: 1" = 20' is recommended	<input type="checkbox"/> <input type="checkbox"/>	
4	Regional plan notes	<input type="checkbox"/> <input type="checkbox"/>	
5	Provide three copies of the plans	<input type="checkbox"/> <input type="checkbox"/>	
6	Professional Seal required	<input type="checkbox"/> <input type="checkbox"/>	

DEVELOPMENT CONTEXT

Description/location

		Provided Yes or N/A	Notes or references
7	Provide type of use and scale (square feet and units).	<input type="checkbox"/> <input type="checkbox"/>	
8	Does the proposed use/build out the entire parcel?	<input type="checkbox"/> <input type="checkbox"/>	
	If not, is there sufficient area for a subdivision or significant expansion in the future (Yes or No)?	<input type="checkbox"/> <input type="checkbox"/>	
9	Provide trip generation per Institute Transportation Engineers (ITE) land use codes. Provide percentage of vehicles larger than SU-30.	<input type="checkbox"/> <input type="checkbox"/>	<u>9</u>

Context

10	The NYSDOT Permit Coordinator should check with Regional Planning and Design units to identify any NYSDOT projects and/or proposed work that would or might affect the proposed development.	<input type="checkbox"/> <input type="checkbox"/>	
11	Show and label adjoining/near-by proposed/ongoing development. Illustrate using aerial photo.	<input type="checkbox"/> <input type="checkbox"/>	See Note # 11
12	Describe general type and intensity of development within 1,320 feet of the site. Illustrate using an aerial photo.	<input type="checkbox"/> <input type="checkbox"/>	See Note # 12

EXISTING SITE CONTEXT

Highway	Notes	Provided		Notes or references
		Yes	N/A	
13	Show and label State Highway number/name.	<input type="checkbox"/>	<input type="checkbox"/>	
14	Show and label State Route number and reference marker locations.	<input type="checkbox"/>	<input type="checkbox"/>	
15	Show Right-of-Way (ROW) line, dimensioned, label with or without access.	<input type="checkbox"/>	<input type="checkbox"/>	
16	Show existing bridges, culverts, inlets, headwalls, pipes, etc. along property frontage.	<input type="checkbox"/>	<input type="checkbox"/>	
17	Show existing guide rail and type; include post type and spacing if rail modifications are proposed.	<input type="checkbox"/>	<input type="checkbox"/>	
18	Show and label pavement markings (center and both edges of road).	<input type="checkbox"/>	<input type="checkbox"/>	
19	Show and label both edges of shoulder.	<input type="checkbox"/>	<input type="checkbox"/>	
20	Show and label Highway drainage structures and pipes within frontage (with elevations); indicate flow direction.	<input type="checkbox"/>	<input type="checkbox"/>	
21	Show existing utilities both overhead and underground, with identification nomenclature labeled.	<input type="checkbox"/>	<input type="checkbox"/>	
22	Show and label all roadway features from nearside to far side of ROW.	<input type="checkbox"/>	<input type="checkbox"/>	
23	Show direction of flow of all streams, channels, ditches and swales; include typical ditch cross section if re-grading is necessary.	<input type="checkbox"/>	<input type="checkbox"/>	
24	Show existing signs (location and text) and traffic control devices along frontage (signal poles, loops, pull boxes).	<input type="checkbox"/>	<input type="checkbox"/>	
25	Show and label dimension of existing shoulder or curbs.	<input type="checkbox"/>	<input type="checkbox"/>	
26	Show and label dimension of existing driveways and access control.	<input type="checkbox"/>	<input type="checkbox"/>	
27	Show landscaping and trees in the ROW.	<input type="checkbox"/>	<input type="checkbox"/>	

Adjoining Parcel

28	Show and label adjoining parcels property line/owner name/tax map number/type of use or development. Use aerial or sketch.	<input type="checkbox"/>	<input type="checkbox"/>	See Note # 28
29	Show adjoining property's existing building, parking layout, and access points. Use aerial or sketch.	<input type="checkbox"/>	<input type="checkbox"/>	

Mobility/Accessibility

Vehicular				
30	Show existing driveways within 500' of proposed entrance, on both sides of the road; type and width. Locations may be approximate (use aerial or sketch with approximate scale).	<input type="checkbox"/>	<input type="checkbox"/>	
31	Show and label intersections within 1,320 feet.	<input type="checkbox"/>	<input type="checkbox"/>	
32	Show the posted speed limit.	<input type="checkbox"/>	<input type="checkbox"/>	
33	Provide Average Annual Daily Traffic counts for the highway segments at the driveway access.	<input type="checkbox"/>	<input type="checkbox"/>	33
Transit				
34	Show rail, fixed transit and bus connections within 1,320 feet.	<input type="checkbox"/>	<input type="checkbox"/>	

EXISTING SITE CONTEXT (continued)		Provided Yes or N/A	Notes or references
Pedestrian/bicycle			
35	Show and label sidewalks, bikeways and curb ramps	<input type="checkbox"/> <input type="checkbox"/>	
Do these features meet Americans with Disabilities Act (ADA) requirements?		<input type="checkbox"/> <input type="checkbox"/>	

Other

36	The NYSDOT Permit Coordinator should identify whether there are any High Accident Locations (HALs) or Priority Incident Locations (PILs) within 400 feet of any proposed driveway.	<input type="checkbox"/> <input type="checkbox"/>	
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PROPOSED ACCESS/DEVELOPMENT

Access Design Parameters		Provided Yes or N/A	Notes or references
37	Show proposed driveway location with geometrics per the Policy and Standards for Entrances to State Highways.	<input type="checkbox"/> <input type="checkbox"/>	37
38	Show sight distance from proposed driveway location.	<input type="checkbox"/> <input type="checkbox"/>	38
39	Show and label access control and associated pavement markings.	<input type="checkbox"/> <input type="checkbox"/>	
40	Show and label proposed building footprints.	<input type="checkbox"/> <input type="checkbox"/>	
41	Show proposed parking layout and site traffic circulation.	<input type="checkbox"/> <input type="checkbox"/>	
42	Show and label the angle of driveway to road.	<input type="checkbox"/> <input type="checkbox"/>	
43	Show and label proposed highway and site signs.	<input type="checkbox"/> <input type="checkbox"/>	

Proposed Development Plans/Typical Sections/Profiles/Details/Elements

44	Locate drainage outlets to NYSDOT ROW.	<input type="checkbox"/> <input type="checkbox"/>	
45	Show and label new drainage design with flow direction.	<input type="checkbox"/> <input type="checkbox"/>	
46	Proposed driveway pipe (if required – 15" diameter min.) and end sections (integral grates or rebar grates for pipe diameters 18" or larger).	<input type="checkbox"/> <input type="checkbox"/>	46
47	Label proposed driveway grade. Show existing and proposed profiles.	<input type="checkbox"/> <input type="checkbox"/>	
48	Show and label driveway typical section including embankment slope.	<input type="checkbox"/> <input type="checkbox"/>	
49	Provide turning movement templates for vehicles larger than SU-30.	<input type="checkbox"/> <input type="checkbox"/>	
50	Provide Work Zone Traffic Control Plans for vehicles and pedestrians.	<input type="checkbox"/> <input type="checkbox"/>	
51	Provide highway restoration detail and design notes (driveway to highway connection).	<input type="checkbox"/> <input type="checkbox"/>	
52	Show and label ROW restoration – landscape, trees, sod/seed.	<input type="checkbox"/> <input type="checkbox"/>	

Mobility/Accessibility

Vehicular		Provided Yes or N/A	Notes or references
53	Show existing and proposed rear, shared or cross access connections with abutting or through parcels.	<input type="checkbox"/> <input type="checkbox"/>	

PROPOSED ACCESS/DEVELOPMENT - Continued		Provided Yes or N/A	Notes or references
Pedestrian/bicycle			
54	Show pedestrian and bicycle accommodations on the site.	<input type="checkbox"/> <input type="checkbox"/>	54
55	Show pedestrian and bicycle connection from the site to adjacent properties or other bike/pedestrian facilities and generators.	<input type="checkbox"/> <input type="checkbox"/>	

Drainage Analysis

56	Drainage analysis - required if any part of the site drains to the state highway. Must address quality and quantity. Provide outfall/inflow coordinates.	<input type="checkbox"/> <input type="checkbox"/>	See Note # 56
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General

57	Provide list of NYSDOT Standard Sheets utilized.	<input type="checkbox"/> <input type="checkbox"/>	57
58	Provide lighting plan for existing and proposed development.	<input type="checkbox"/> <input type="checkbox"/>	
59	The NYSDOT Permit Coordinator should check with Regional Planning and Design units for design information, plan notes, Work Zone Traffic Control requirements, or item numbers that would or might affect the proposed development.	<input type="checkbox"/> <input type="checkbox"/>	
60	Identify NYSDOT item specification numbers for work/material within ROW.	<input type="checkbox"/> <input type="checkbox"/>	60

ADMINISTRATIVE

Application/Fee

		Provided Yes or N/A	Notes or references
61	PERM33 - Highway Work Application	<input type="checkbox"/> <input type="checkbox"/>	61
62	Application Fee - checks only	<input type="checkbox"/> <input type="checkbox"/>	62

Performance Guarantee

63	Certified Check or PERM44e	<input type="checkbox"/> <input type="checkbox"/>	63
64	Itemized cost estimate of work within NYSDOT ROW	<input type="checkbox"/> <input type="checkbox"/>	

Insurance

65	PERM17 - Certificate of Insurance (or Undertaking for specific entities)	<input type="checkbox"/> <input type="checkbox"/>	65
66	PERM33- Reverse ("Blanket Policy")	<input type="checkbox"/> <input type="checkbox"/>	66

Other

67	Written response to NYSDOT comments	<input type="checkbox"/> <input type="checkbox"/>	
68	PERM32m - Utility Work Application	<input type="checkbox"/> <input type="checkbox"/>	68
69	PERM50e - Inspection Payment Agreement	<input type="checkbox"/> <input type="checkbox"/>	69
70	PERM36 Attachment to Highway Work Permit (Consultant Inspection)	<input type="checkbox"/> <input type="checkbox"/>	70
71	Municipal Resolution	<input type="checkbox"/> <input type="checkbox"/>	
72	Approval letters	<input type="checkbox"/> <input type="checkbox"/>	
73	Additional attachments should be noted in comment section at end	<input type="checkbox"/> <input type="checkbox"/>	

Notes:

- 11: Depiction of on-going or planned development provides the reviewer with the information necessary to evaluate whether there is a reasonable opportunity to reduce the problems associated with driveway operations through some form of access management; potentially including shared driveways, cross access or related techniques. Return to Checklist.

- 12: The amount, scale and type of development along the corridor are critical to determining how to treat the proposed development. Proposed developments along lightly developed or undeveloped corridors generally do not require intense traffic impact evaluations; unless they are located at sensitive locations such as corner or opposed parcels at intersections.

Proposed developments in highly to fully developed corridors warrant greater scrutiny. This might involve consideration of whether the type and volume of vehicular traffic would interfere with access at abutting parcels, or create a potentially high accident location. It might also include an evaluation of whether the type of development proposed or the site and access layouts would enable some form of access management with abutting or through parcels. Return to checklist.

- 28: Building, parking and access conditions at abutting parcels are important in evaluating the potential for access management techniques such as shared and cross access; whether at the time the site is constructed or in the future. Return to Checklist.

- 56: The preparation of a drainage study may be required in addition to the requirements of SPEDES. The intent is to provide NYS DOT documentation that the proposed development will not increase flow nor change water quality from the proposed site to NYS DOT ROW. Return to Checklist.

Comments Use this section to note any details regarding any of the items in the checklist.

